



## 8<sup>th</sup> Annual Taste of Port Orchard Informational Packet for **Restaurants**

# WELCOME to Taste 2018

### Event Day, Hours & Location

Sunday, September 2, 2018

Open Hours are: 12pm-4pm

Set-up can begin any time after 8 a.m., food must be ready to serve by 12 p.m.

Event is held at Port of Bremerton Marina Park at Port Orchard parking lot and gazebo

### The Darryl Award

The Darryl Award is named for the late founder of the Taste of Port Orchard Event. Darryl Baldwin was the owner of Moondogs Too restaurant and was a beloved member of our Port Orchard community. This award is given annually at the Taste of Port Orchard to the People's Choice restaurant/caterer. Ballots are available only at the POBSA booth and cast between noon and 4:00 pm. An announcement will be made at 4:30 pm. The winner will receive the Darryl Award to display for one year as well as an individual plaque. In the event of a tie, both winners will receive an individual plaque.



### What is a "Taste"

The idea behind this event is to give everyone that attends the chance to taste what many local restaurants have to offer. The goal is for each restaurant to provide appetizer-sized "tastes" sold at the price point of \$3-5 per "taste." Many restaurants have had success offering bundled items, such as \$4 per item or all three for \$10, but please refrain from serving full meals so people will be

able to sample more than one restaurant. Portion size is crucial, please stick to the spirit of the event when determining your menu.

## **Application, Fees & Registration**

\$40 application fee must be received with application by August 15, 2018. All fees must be paid in advance and are non-refundable.

You must be an operating and licensed restaurant or caterer and a copy of your food catering permit should be with you and readily available if the health district requests to see it the day of the event.

Food must be prepared in a commercial kitchen. Every employee, volunteer or helper must have a food handlers permit and must have a copy with them on-site. They are available at [www.kitsappublichealth.org](http://www.kitsappublichealth.org). Go to "Information" then "food safety" then you will see "food worker cards."

You must provide proof of insurance naming the Port Orchard Bay Street Association and its agents and volunteers as an additional insured in the amount of a minimum \$1,000,000 liability insurance **WITH YOUR APPLICATION.**

## **Booth/Location Details**

Booth location (space #) will be assigned to you the morning of the event.

You will be provided a 12x12 booth space: please keep all awnings inside your allotted area, there will be a communal tent for seating.

Participants must bring their own tent, cooking equipment, cooking and serving utensils, coolers, tables, chairs, paper towels, trash containers, water and any sanitation and supplies.

You are required to bring a fire extinguisher and set up a handwashing station.

Please note that no water, electricity, refrigeration or waste services are provided. You must remove and dispose of your trash at the end of the event.

**Bring at least \$300 in small bills for change**

**All vendors must be able to accept credit/debit card payments.**

## **Set Up/Tear Down**

You may Set up as early as 8 a.m. You may access your booth with a vehicle only until 11:00 a.m. Please plan accordingly. Vehicles must be moved away from the area by 11:00 a.m.

After 11:00 a.m. you may use a handcart to get equipment to your space. Please be cautious as you transport items through the parking area. You will be able to access the space again with a vehicle between 4:30 p.m. and 5 p.m. to break down your booth. Please wait until the cones have been removed and the signal is given to begin breaking your booth down.

Area must be cleaned up at the end of the event. All equipment must be removed from the premises by 6 p.m. Please clean up any trash that is within or surrounding your booth. All trash should be carried out and disposed of.

## **Restrictions**

No alcoholic beverages, loud music, televisions or other sound devises are allowed.

Participants are not allowed to advertise outside their booth space using "rovers," flyers or sandwich boards, nor may they "rove" with food items at any time.

Any changes or additions are only allowed with pre-approval by POBSA.

## **Contractual Obligation by Applicant**

Signature on application form verifies agreement to all rules and regulations.

Compliance with the rules and regulations set forth by the taste of Port Orchard, the City of Port Orchard, Kitsap County and any WA State applicable Fire Department and Health District permits.

Compliance with State and Federal laws including but not limited to required permits and fees.

Agree to indemnify and hold harmless the Taste of Port Orchard, the Port Orchard Bay Street Association, its agents and volunteers from all claims, actions, damages, liability and expense in connection with loss of life, personal

injury and/or damages to property resulting from your participation in the Taste of Port Orchard.

**Thank you for participating and we look forward to seeing you at the event.**

For questions or more information please contact Kathleen Wilson, President POBSA at 360-981-2957 or [pobsainfo@gmail.com](mailto:pobsainfo@gmail.com)

